

## 2024 Calendar of Important Dates for Clerks of Session

December 1 (2023)	Statistical Information Portal Opens
January 31 <b>DEADLINE</b>	Session Elections: Elder Commissioner <i>and</i> Alternate Commissioner to Presbytery, Clerk of Session, Treasurer
January 31 <b>DEADLINE</b>	Presbytery Directory Information Updates DUE: (Clerk, Treasurer, Commissioners)
February 15	<b><u>LAST DAY</u></b> to enter Statistical Information
March 1	<b><u>LAST DAY</u></b> to submit <b>2023</b> Necrology Report
April 19-20	Stated Presbytery Meeting
June 1	<b>DEADLINE</b> Session Minutes ( <b>2023</b> ) Review Submitted
October 4-5	Stated Presbytery Meeting

**\*\*Remember to have your insurance information (declarations page), along with the update form, sent to me on its renewal date (within 2 months of renewal date) for Presbytery's approval. This is a required action to be done every year. Thank you.**